

MISS UNION COUNTY SCHOLARSHIP RULES AND REGULATIONS

- 1.) Miss Union County Scholarship Pageant award recipients have 1 year from date the scholarship was awarded to request their funds
- 2.) Funds must be requested in writing (emails are acceptable) to the Executive Director of the Miss Union County Scholarship Pageant.
- 3.) The Executive Director will reply to the contestant to inform her that her request has been received (if sent by email).
- 4.) We recommend that emails be sent with "notice of receipt" option attached to the email so contestant knows when the Union County Executive Director has opened the email.
- 5.) Requests received via US Mail will be acknowledged to the contestant (please include email address for such notices to be sent or in case we have any questions).
- 6.) Documentation of college expenses must be attached to the request. Acceptable forms of documentation include:
 - A copy of contestant's statement of account with an accredited university, college, or technical school.
 - A copy of a receipt for text books, school fees, etc. We require that these costs be directly related to your education – personal expenses may be denied (i.e. cell phones, personal computers, clothing) although they may have been used at school.
 - Some other similar documentation supporting expenses directly related to education.
- 7.) Fees for extracurricular activities (i.e. social sorority dues or other costs not directly related to education) are not acceptable as documentation to justify receipt of scholarships.
- 8.) In general, checks will be issued payable to the school. However, if the account is paid in full or if the documentation provided is to support reimbursement of expenses already incurred (i.e. receipt for text books already purchased), the check may be issued payable to the contestant.
- 9.) If the check is issued directly to the school, a copy of the check and cover letter accompanying the check is forward to the contestant for her records.
- 10.) Scholarships not requested within one year of being awarded are forfeited and will return to the scholarship fund for future scholarship awards.
- 11.) Payment of scholarship will not be unreasonably denied.

I agree to the Scholarship Rules and Regulations as set forth above

Print Name

Signature

Date